

**APPLICATION TO CHANGE MEMBERSHIP LEVEL**

To apply to change your accreditation of the PHA (NSW & ACT), email this form and your supporting documentation to [phanswmembershipofficer@gmail.com](mailto:phanswmembershipofficer@gmail.com). If you do not have access to email, then post to PHA Membership Officer, GPO Box 2437, Sydney, NSW 2001. The form is accepted as signed if it is sent directly from the applicant's identified email.

**Contact details:** Tick preferred address & phone numbers for contact

Name (incl. preferred title) \_\_\_\_\_

Business name (if registered) \_\_\_\_\_

Work address \_\_\_\_\_

Work telephone ( ) \_\_\_\_\_  Mobile \_\_\_\_\_

Home address \_\_\_\_\_

Home telephone ( ) \_\_\_\_\_  Mobile \_\_\_\_\_

E-mail \_\_\_\_\_

**My current level of accreditation is:**

Professional Historian  Professional Historian (Associate)  Graduate Historian

**I am applying to change to the new level of accreditation of:**

Professional Historian  Professional Historian (Associate)  Graduate Historian

**I am applying to change because (please provide details as applicable):**

**1. Change in my educational qualification/s in or allied to the discipline of history:**

Year	Degree	Institution

I attach my academic record for the above qualification/s which identifies the history-related study and/or research undertaken, levels and grades awarded.

**and/or 2. Change in my professional or personal circumstances (eg. employment as historian; move overseas; permanent retirement):**

\_\_\_\_\_

\_\_\_\_\_

**and/or 3. Professional Experience:** *If required, for each criterion below, outline how you meet the minimum requirement of the new level, giving dates or duration, client, employer or commissioning body, project or publication titles. You may be required to submit copies/evidence of your work. NB. depending on the level of membership, at the most you only need to detail 2 years' effective full time professional experience. Please attach extra pages (max. 3) if needed.*

**Criterion A:** Well-developed knowledge of historical sources and research methods

**Criterion B:** Experience undertaking independent historical research or under limited supervision

**Criterion C:** Proven skills and experience in analysing and interpreting research material

**Criterion D:** Proven skills and experience in preparing written material of a high standard

**Acknowledgment and Undertaking:**

- I have read the National Standard for the Accreditation of Professional Historians in Australia and understand that my application will be assessed against the listed criteria (<http://www.historians.org.au/acpha/bm~doc/standardprofessional-historians-25.8.06.pdf>).
- I am currently a financial member of the PHA (NSW & ACT).
- I have adhered to the PHA rules, regulations, by-laws and Code of Ethics.
- I acknowledge that any accreditation certificate issued by a PHA remains at all times the property of that PHA and, in the event of my membership ending, I undertake not to display or cite that certificate as a credential.
- I acknowledge that the PHA reserves the right to determine my level of membership and may request referees' reports or any other further evidence required when considering this application.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**N.B.** Payment should not be made until your application has been determined.

*You should receive an acknowledgment of your application. If you do not, please contact the PHA Membership Officer. PHAs aim to finalise membership applications within 6 weeks of receiving all required information.*